

DATA SHEET FOR EXPORTERS

CONFORMITY VERIFICATION PROGRAM FOR GOODS TO IRAQ (ICIGI PROGRAM)

For the attention of importers: This document is intended for exporters in order to explain how to comply with Iraqi Standards. It is the responsibility of importers to inform exporters of the existence of the present procedure. Verifications are executed at origin on seller or exporter's initiative; therefore importers do not need to approach Baltic Control Ltd.

1. Verification of Conformity (VoC) Program:

PROGRAM MANDATED BY:	Central Organization for Standardization and Quality Control (COSQC)
STANDARDS:	Iraqi Standards
BASED ON THE LAWS:	Law N° 54 OF 1979 (Article 3; Clause 8) 3
APPOINTED COMPANIES:	include BALTIC CONTROL LTD. Ltd. and affiliated companies

2. Process of VoC (on shipment basis) to comply with COSQC requirements:

In order to clear their goods in Iraq, importers need to have for every consignment a set of document to present to customs, including a Certificate of Conformity (CoC) issued by Baltic Control Ltd. as well as test reports covering 100% of goods to be shipped to Iraq and subject to the program.

Documentation verification

Exporter/seller will provide Baltic Control Ltd. with documents (proforma invoice, letter of credit where applicable, valid conformity documents such as test reports, quality certificates, analysis reports, etc...).

Based on the documents received, Baltic Control Ltd. will verify the conformity of goods to the applicable standards and decide if testing is required. Testing is not required when valid conformity documents are presented to Baltic Control Ltd. (Please refer to **section 3** of this document to learn more about what is considered as a valid conformity document).

Testing in Country of Supply

If no valid conformity documents are presented, Baltic Control Ltd. will:

- Pick up samples (when no valid set of conformity documents has been presented by exporter/seller).
- Have samples analysed in an ISO 17025 accredited or otherwise qualified (as per Baltic Control Ltd. / COSQC's procedures) laboratory.

Inspection in Country of Supply

- Physically inspect the goods and/or supervise the container loading, if required.
- Seal the containers (for FCL), if required.

Issuance of Certificate of CoC

- Issuance of **Certificate of Conformity** (CoC) if the exporter/seller meets the requirements. If not Baltic Control Ltd. will issue **Non Conformity Report** (NCR).

Control at Iraqi Border Points

Baltic Control Ltd. will:

- Verify the authenticity of the CoC.
- Check the consistency between the CoC and import documentation.
- Visually check if goods presented correspond to CoC.
- Stamp of Release which will be provided together with the CoC to Customs in order to clear the shipment.

3. Detailed information on requirements of documentation

Exporters must submit to Baltic Control Ltd the following documents:

- Valid Conformity Documents, such as test reports, quality certificates and analysis reports (if available, if not Baltic Control Ltd. will arrange for the necessary tests to be performed).

A conformity document is valid when:

- *It has been issued by an ISO 17025 accredited laboratory.*
 - *We can establish traceability between the conformity document and the goods of the consignment.*
 - *It covers the exact same production, meaning same batch, as the goods of the consignment.*
 - *It covers strictly 100% of the products of the consignment.*
 - *It is in compliance with Iraqi Standards requirements.*
- B/L AWB or Road Consignment Note
 - Letter of Credit (where applicable)
 - Commercial Invoice
 - Packing List
 - IQS Standard if available

Exporter must submit to Baltic Control Ltd. the following information:

- Method of Shipment
- Port of entry in Iraq
- Quantity of goods
- Value of goods
- Country of manufacture
- Name and address of importer and exporter
- Goods Description (design/brand/model)
- List of production date and expiry date for food products

4. Products subject to the ICI program:

Please refer to our Product List Sheet to get more details, it is available at: www.balticcontrol.com

Products Category	Description
TOYS	<i>Children toys – Wax crayons – Water colours – Modelling clay</i>
ELECTRICAL AND ELECTRONIC PRODUCTS	<i>Electrical and electronic household appliances – Electrical installation accessories for household purposes (switches, plugs, socket-outlets, adaptor, cord extension set) – Batteries (lead-acid Batteries, dry primary batteries) – Lamps for household purposes (fluorescent lamps, tungsten lamps, energy saving lamps) – Power electric cables (PVC insulated) Household Luminaries and their components (starter, ballast) – Heating elements and thermostat for household electric storage water heaters. Telephone cables – Evaporative air coolers and their electrical components (motor, water pump)</i>
VEHICLES, TIRES AND PARTS	<i>Safety glasses for vehicles – Tires and tubes for different cars, trucks, trailers, buses, bicycles, motorcycles</i>
CONSTRUCTION PRODUCTS	<i>Cement – Galvanized plates – Aluminium alloys –bars, extruded round tubes and sections for general engineering purposes – Carbon steel bars for the reinforcement of concrete – Structural steel – Welded fabric steel for the reinforcement of concrete – Galvanized Carbon steel and ductile iron pipes and their fittings – Clay building bricks – Water taps and valves (Draw-off taps and stop valves for water services, and mixing valves) – Plastic pipes, fittings, accessories and joints</i>

Products Category	Description
FOOD AND TOBACCO PRODUCTS	<i>Dairy and dairy products – Fat and oil – Meats/fish/poultry and their products (fresh, chilled or frozen) – Beverage and concentrated, juice, honey, jams and marmalades – Food additives – Canned food product – Dry food products – Water bottled – All other food products (except fresh vegetables and fruits) –Cigarettes, cigars, meassel...</i>
CEREALS	<i>Corn, white maize, Wheat, Soybeans, malt extract, Barley extract</i>
COSMETICS, PERSONAL HYGIENE PRODUCTS AND CLEANING AGENTS	<i>Cosmetics (all kinds) – Toothpaste, tooth powder ; shaving cream and foam – Household Detergent powder (High foam , for automatic machine) – Household liquid detergent and cleaning pastes – Toilet soap, baby soap, and liquid soap – Air freshener (all kinds) – Baby diapers and elderly diapers – Sanitary napkin – Facial tissues (all kinds including kitchen towels, wet and odorized tissues and toilet tissues) – Toothbrushes – Cloth softener – Cleaners for carpet, floor, oven, glass – Cleaning compound for toilet bowels solid and liquid – Sodium hypochlorite solution – Calcium hypochlorite and chlorinated lime – Razor blades and disposable shaving systems – Pipeline cleaning compound – Alkaline – Essential oils</i>
HOUSEHOLD HARWARE	<i>Safety matches – Plastic and rubber erasers – Pencils – Wooden colour pencils – Pencils sharpener – Hoses</i>
KITCHENWARE	<i>Paper plates and cups and paper drinking straw – Disposable plastic cups, plates and containers – Plastic drinking straws – Plastic table utensils and cutlery – Aluminium table cutlery – Stainless steel and silver plated table cutlery – Aluminium foils catering containers – Aluminium foil and flexible laminated for wrapping food products and pharmaceutical – Metal containers for food – Metallic cookware, kettles, teapots, and serving utensils (coated and non coated) – Porcelain tableware – Plastic containers for food material</i>
CHEMICALS	<i>Oil paints (all kinds) – Automobile paint/putty/polish/clear – Paint thinner – Interior Epoxy paint for drink water trucks – Emulsion paint (acrylic and P.V.A), plastic paint</i>

Products Category	Description
TEXTILE	Socks – Underwear –
HOUSEHOLD BURNING FUEL APPLIANCES	Domestic LPG cooking appliances and water heaters – Paraffin space heating and cooking appliances and water heaters for domestic use
OTHERS	All kinds of metallic cans and metallic covers

5. Products exempted from the ICIPI program:

- All the products not mentioned on the above list.

6. Prohibited products:

- Genetic Modified Products (GMO)
- Specified banned products – please ask for further information
- Used Products
- Japanese Food products
- Used Products
- Medical/Pharmaceutical Products
- Non compliant goods

7. Special requirements:

- Labelling requirements:

The following information should be written in Arabic *Instruction Manuals and instructions for use*

- *Marking of warnings*
- *Marking of product name*
- *Ingredients*
- *Country of origin*

Abbreviation of country of origin marking is acceptable only for the following countries:

- *HKJ: Hashemite Kingdom of Jordan*
- *PRC: People's Republic of China*
- *UK: United Kingdom of Great Britain and Northern Ireland*
- *UA: Ukraine*
- *US: United States of America*
- *KSA: Kingdom of Saudi Arabia*

- UAE: United Arab Emirates
- KW: Kuwait
- Any other abbreviations shall be approved by COSQC

8. Fees paid by exporter

Table 1. Fees for Issuance of Certificate of Conformity or Non Conformity Report in USD*

Declared value of the shipment **	Applicable fees	Minimum fees	Maximum fees
Up to 80,000	300	300	300
80,001 to 200,000	300 + 0.4% of the shipment value	300	780
200,001 to 1,000,000	780 + 0.3% of the shipment value	780	3,180
More than 1,000,000	3,180 + 0.15% of the shipment value	3,180	3,180 and higher

* Above mentioned fees are net of any duties and taxes

** "Declared value of the shipment" is the value of the goods without Customs fees nor the insurance nor the freight charges

For exporters: the fees mentioned in table 1 do not include the following:

- Laboratory testing fees
- Forwarding of samples
- If required supervision of loading
- If required sealing of containers
- if goods not available at time of inspection arranged by exporter
- Courier costs
- Bank/currency transfer charges
- Re-inspection
- Inspection fees at Iraqi border points (see below)

Table 2. Fees for inspection at Iraqi border points in USD*

Declared value of truck or container or air cargo **	Applicable fees per truck or container or air cargo
Up to 5,000	50
5,001 to 10,000	75

Declared value of truck or container or air cargo **	Applicable fees per truck or container or air cargo
More than 10,000	100
Applicable fees for Sea Bulk (Commodities)	250 per cargo

* Above mentioned fees are net of any duties and taxes

** "Declared value of the truck or container or air cargo" is the value of the goods without Customs fees nor the insurance nor the freight charges

9. Conditions:

- Costs of the inspections, sealing, analysis and/or certification are borne by the exporter/seller and are quoted at the time of nomination.
- All costs incurred for presenting the goods for inspection, such as unpacking, handling, repacking, are borne by the exporter/seller.
- If the goods do not conform to the requirements, fees for physical inspection, testing and Non Conformity Report issuance remain due to Baltic Control Ltd..
- This program is subject to the *Terms and Conditions* available at www.balticcontrol.com

10. Contact list:

Country	Contact Name	Email	Telephone	Fax
Jordan	Eng. Samer Majdoubeh	samer.majdoubeh@balticcontrol.com.jo	+962 6 551 8703	+ 962 6 553 2821 / 5518 705
United Arab Emirates	Eng. Samer Majdoubeh	samer.majdoubeh@balticcontrol.com.jo	+ 971 4 3377 263	+ 971 4 3376 990
North, Latin and South America	Osvaldo Valdes	america@balticcontrol.com	+ 1 305 594 8550	+1 954-389-8558
Rest of the world	Carsten Vammen	iraq.conformity@balticcontrol.com cosqc@balticcontrol.com	+45 86216211	:+45 86 21 62 55

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